

**Park City School District
October 11, 2016
Work Session 9:00 AM**

Members present

Tania Knauer, Philip Kaplan, Nancy Garrison, JJ Ehlers and Julie Eihausen

Staff Present:

Ember Conley and Lorie Pearce

Call to Order

Board President Knauer called the meeting to order at 9:01 am. Member Garrison led the pledge of allegiance.

Reports

English Language Arts

Member Knauer reviewed the items to be reviewed for the English Language Arts conversation that will take place at the October 18 meeting. She would like an overview of the program, costs including personnel, capital and professional development. Revenue sources, other student information as far as enrollment. Staffing secondary, turn over, data, successes, best practices, what are other district doing, how is the program evolving etc.? What instructional and interventionists are doing.

Member Eihausen would like to see a description of what the instructional coaches do.

Member Ehlers would like to know what the break out is of below grade level readers vs. DLI and non-DLI more by language.

Student Enrollment Numbers

Superintendent Conley presented the student enrollment numbers in the absence of Todd Hauber. Member Kaplan had two comments; What a wild swing from flat or no growth to actual growth of 2.8%, and what can we do about forecasting? Secondly why do we have swings in every other grade level, it looks odd. His take away is that we are growing. Member Ehlers asked if we have any idea where the students are coming from.

Superintendent Conley reviewed the FY17 enrollment analysis, which included out of boundary information and new enrollment figures. Member Kaplan stated that out of boundary numbers appear to be about the same this year as last year. Member Ehlers asked if we know if the new enrollments are buying existing houses, or new houses.

Member Garrison asked about the PreK numbers at PPES and why there is a decline in the 3-year old program. It was explained that due to the lack of space there is only space enough to run one 3-year-old program in the afternoon. Some of this had to do with offering a full day 4-year old program at Parley's this year.

Budget Discussion

Superintendent is very appreciative of Todd for putting together the narrative that was presented. Good news is that we have come in under budget, we received more money from taxes, and with our growth, we will be able to hire four additional FTE's based on need and class sizes. Superintendent Conley will be requesting an additional counselor at EHMS. Increase in nursing hours, for one nurse, from 32 to 40 hours per week. She will also be looking at hiring additional staff at TMJH due to class sizes.

Member Kaplan had a couple of comments regarding the budget. His first request is that as we look at hiring more personnel, we need to show that those requests are sustainable. These hires should not be based on current events that have taken place since these will be long-term commitments to the budget. Over revenue under expense good job. Student transportation is under budget, can we assume that this is due to decline in gas prices, is that why we are under budget?

Member Garrison wants to acknowledge that the fiscal management for the district is exemplary.

Discussion

Board Goals

The Board Goals will be added to the next meeting for approval. Member Garrison asked that Goal 3 be reworded. Member Knauer will work with Molly to refine this goal.

Member Ehlers will refine Goal 2 to include Master Board levels.

Strategic Planning

Superintendent Conley stated she and Member Kaplan have met to look at a couple of decision making models, and currently MPES and PPES have been using a decision making model. Member Kaplan said that one of the comments was that the district lacked the capacity to effectively make changes without it being very disruptive. The goal of the Strategic Planning Committee was to put together a decision model and a process that allows us to propose changes and then implement. You can change your process, but if you don't make change to people, ultimately you can't make effect change.

Member Kaplan will report back to the Strategic Planning Committee and get feedback for moving forward. Member Ehlers is asking for an update to be posted on the web as to where we are with the Strategic Plan process.

Travel Requests

Swim Coach, Mike Werner requested permission to travel to three different venues.

Board Member Garrison feels that students should not miss four days of school to attend the Dallas Texas swim meet. Other members would like to hear the reasoning why students would attend this meet. Jamie Sheets will check in with the Coach to get details about this trip.

Member Knauer would like to have an update on Start Times.

Member Knauer said that there are some concerns from the group that presented the Start Time information, that their input will not be included if they are not included now during the administrative work.

Member Eihausen stated that some of the original committee members feel that it is has not been communicated that the change in start times will move forward for next year.

Member Garrison feels that the committee needs to have an update.

Superintendent Conley is waiting for the mock runs from transportation. The district does not have enough drivers or busses right now to complete this task.

Member Knauer suggested hiring a transportation expert to help with some of these discussions.

The Board is also asking for an organizational chart for the High School and LC, as well as updates on the schedule for negotiations.

Member Garrison would like an update of the Special Ed Audit.

Student Drug Testing

Member Knauer gave a brief overview of the history of why the subject of drug testing is coming up again. Athletic Director, Jamie Sheetz, and Principal, Bob O'Connor, were before the Board to request a new policy that will allow the school to drug test students who participate in extracurricular activities. Jamie provided policies from other district such as Logan, Davis, and Weber, and he explained that this can be administered a couple of different ways. Jamie would like to continue looking at some different models, work with a committee, and then come back to the Board with a final recommendation.

Member Kaplan has a couple of concerns and he wants to make sure that the community has input on this policy

Member Ehlers does not believe we are breaking new ground here and it is a no brainer. The Board will review the policies presented by Jamie and then the policy will go to the Policy Committee for determination on next steps.

Member Ehlers made a motion to adjourn to a Regular Session October 18, 2016 at 4:00 p.m. Member Kaplan seconded the motion. Motion passed unanimously.

Meeting adjourned at 11:03 a.m.

Tania Knauer, President

JJ Ehlers, Member

Philip Kaplan, Member

Nancy Garrison, Member

Julie Eihausen, Member

Todd Hauber, Business Administrator